



REPUBLIC OF THE PHILIPPINES  
METROPOLITAN MANILA  
**CITY GOVERNMENT OF MALABON**  
**CITY ENGINEERING DEPARTMENT**



**CHECKLIST OF REQUIREMENTS FOR THE APPLICATION OF EXCAVATION PERMIT**

- Two (2) copies of duly accomplished Excavation Permit Form
- For Programmed Works
  - Request for excavation
  - Proposed construction schedule (bar/ Gantt chart)
  - Construction drawings/ plans, street map showing adjusted traffic flow/ pattern to be submitted for approval in such cases where traffic rerouting is necessary
  - Methodology
  - Barangay Clearance
  - Homeowner's consent in case of subdivisions
  - DPWH-MNDEO Permit (for National Roads)
- For Unprogrammed Works
  - Written notification to the LGU through the City Engineer's Office and PSTMO within the same working shift/ day or in the immediately succeeding shift/ day after the commencement of the excavation work for emergency works
  - Request Form from Maynilad or Other Utility Companies
  - Sketch Plan/ Vicinity Map
  - Estimated area to be excavated and duration of the works to be undertaken indicated in the request duly signed by the authorized representative of the agency/ utility company
  - Barangay Clearance
  - Homeowner's consent in case of subdivisions
  - Picture of House (Improvement) or Leak for Maynilad/ Picture of Pole Location
  - Building Permit (if New House/Structure)
  - DPWH-MNDEO Permit (for National Roads)